POLICY

1. The 3D printing service is available for use by all Library patrons. This service is designed for prototyping, not production. Requests for multiple copies of the same file will not be accepted.

2. Objects printed on the library's 3D printer must be produced for lawful purposes. The 3D printer may NOT be used to create material that is:

> •Prohibited by local, state or federal law.
> • Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others. No firearms or other weapons, obscene or inappropriate objects may be created using the 3D printer.
> • In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent or trademark protection. Library staff reserve the right to decline any 3D print request for any reason.

3. Cost: During the introductory period, there will be no charge for printing.

4. Print jobs will be initiated on a first come-first served basis, with exceptions made only at the discretion of library employees. To submit a print request, you may stop by the Circulation desk or contact library staff via email (circulation@med.miami.edu). Library staff will email you with a confirmation of your submission and any follow-up questions. Most requests will be finished in a few days. However, there may be times when the printer is being repaired, experiencing heavy use, or is being used for an event or a course.

5. Submission requirements: Make sure your file is in .STL or .OBJ format. Our printer model is LulzBot TAZ 5 3D (https://www.lulzbot.com/products/lulzbot-taz-5-3d-printer); print area: 11.7in x 10.8in x 9.8in (298mm x 275mm x 250mm.)

6. Only designated library staff will have hands-on access to the 3D printer.

7. Library staff will notify the print requester by email when the printed object is completed.

8. All printed objects must be picked up at the Circulation Desk within 5 business days of notification of printing.

9. Calder Library cannot guarantee model quality or stability, confidentiality of designs, or specific delivery times.

3D printer users are encouraged to take advantage of shared files located on the NIH 3D Print Exchange (http://3dprint.nih.gov/share), and to share original print files on the Exchange.